

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS AT THE THIRTIETH ANNUAL GENERAL MEETING

Date and Time	: Thursday, 18 June 2026 at 10.30 a.m.
Venue	: Nexus, Connexion Conference & Event Centre, Spectrum and Prism (Level 3A), Bangsar South City, No. 7, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

1. ANNUAL REPORT 2025

- 1.1 The 30th AGM (“the Meeting”) documents are available at the Company’s website at <http://www.annjoo.com.my/general-meeting> or Bursa Securities’ website at <https://www.bursamalaysia.com> or you may scan the below QR Code for your viewing and/or downloading:

		
1. Annual Report 2025 (“AR 2025”) 2. Corporate Governance Report 2025	Circular to Shareholders in relation to the Proposed Renewal of Existing Shareholders’ Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature and Statement in relation to the Proposed Renewal of Authority for Share Buy-Back (“Circular to Shareholders”)	1. Notice of the 30 th AGM 2. Form of Proxy 3. Administrative Guide 4. Annual Report 2025 and Circular to Shareholders Requisition Form

- 1.2 There will be no distribution of physical copies/CD-ROM of Annual Report 2025 and Circular to Shareholders.

- 1.3 You may submit your request for a printed copy of the above by completing the Annual Report and Circular to Shareholders Requisition Form and send it by post or email to our Company Secretary at enquiry.cosec@annjoo.com.my.
- 1.4 A printed copy of the Annual Report 2025 and/or Circular to Shareholders will be despatched to you by ordinary post within four market days from the date of receipt of your request.

2. REGISTRATION ON THE DAY OF 30TH AGM

- 2.1 Registration will commence at **9.00 a.m.** at the registration area and will end at the time as directed by the Chairman of the Meeting.
- 2.2 Please produce your original National Registration Identification Card (“NRIC”) or passport at the registration counter for verification.
- 2.3 You will not be allowed to register on behalf of another person even with the original NRIC or passport of that other person.

3 APPOINTMENT OF PROXY

- 3.1 The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing or, if the appointor is a corporation, either under the corporation’s seal or under the hand of an officer or attorney duly authorised.
- 3.2 The appointment of proxy may be made in the form of hardcopy or by electronic means as specified below and must be received by the Share Registrar, Boardroom Share Registrars Sdn Bhd no later than **Tuesday, 16 June 2026 at 10.30 a.m.** or any adjournment thereof:

In hardcopy form

Deposited to the office of the Share Registrar at Boardroom Share Registrars Sdn Bhd, 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor, Malaysia.

By electronic means

Alternatively, the instrument appointing a proxy may also be lodged by fax to +603 7890 4670 or emailed to bsr.proxy@boardroomlimited.com.

4 POLL VOTING

The voting will be conducted by a poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom Share Registrars Sdn Bhd as Poll Administrator to conduct the poll by way of electronic voting and Sky Corporate Services Sdn Bhd as Scrutineers to verify the poll results.

5 RECORD OF DEPOSITORS (“ROD”) FOR THE 30TH AGM

The date of ROD for the 30th AGM is set on **11 June 2026**. As such, only shareholders whose names appear in the ROD as at 11 June 2026 shall be entitled to attend the 30th AGM and to participate, speak and vote.

6 VOUCHERS/DOOR GIFTS

There will be no vouchers or door gifts for shareholders/proxies who attend the 30th AGM.

7 SUBMISSION OF QUESTIONS

Shareholders, proxies or corporate representatives may submit questions before the Meeting to the Chairman or Board of Directors (“Board”) electronically by email to enquiry.cosec@annjoo.com.my.

The Chairman and the Board shall endeavour to respond to all the questions raised by shareholders which are related to the resolutions to be tabled at the 30th AGM to the extent where time permits. In the event the Chairman or the Board is unable to respond to your questions during the Meeting, the Company shall respond to you via email after the Meeting.

8 COMMUNICATION GUIDANCE

We would like to advise shareholders to check the Company’s website and announcements made via Bursa Securities for any changes to the 30th AGM.

9 ENQUIRY

If you have any enquiry prior to the Meeting, please contact the following officers during office hours:

(a) Ann Joo Resources Berhad Registration No.: 199501041948 (371152-U) Wisma Ann Joo, Lot 19391 Bt. 8½, Jalan Klang Lama 46000 Petaling Jaya Selangor Darul Ehsan	Contact	
	Email	enquiry.cosec@annjoo.com.my
	Telephone No.	+603 7877 0028
	Fax No.	+603 7876 5381

(b) Share Registrar Boardroom Share Registrars Sdn Bhd Registration No.: 199601006647 (378993-D) 11 th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan	Contact	
	Email	bsr.helpdesk@boardroomlimited.com
	Telephone No.	General Line: +603 7890 4700 <u>Contact Person:</u> Ms. Carmen Fong (+603 7890 4784)
	Fax No.	+603 7890 4670

Thank you.